



CITY OF STEPHENVILLE

APPLICATION FOR RESIDENTIAL BUILDING PERMIT

BUILDING INSPECTION DEPARTMENT

1. DATE _____ / _____ / _____
2. JOB ADDRESS _____
3. LEGAL DESCRIPTION LOT _____ BLOCK _____ ADDITION _____
4. VALUATION OF WORK (COST + LABOR) _____
5. PROPERTY OWNER _____ PHONE _____ / _____
6. CONTRACTOR _____ PHONE _____ / _____
7. SUB-CONTRACTORS: ELECTRICAL _____ PLUMBING _____
MECHANICAL _____
8. STRUCTURE TYPE: [] SINGLE FAMILY [] DUPLEX [] MULTI FAM
[] STORAGE BUILDING [] CARPORT [] PATIO
9. CLASS OF WORK [] NEW [] ADDITION [] ALTERATION
[] REPAIR [] MOVE [] DEMOLITION
10. WORK DESCRIPTION LIVING AREA _____, _____ SQ.FT.
GARAGE _____, _____ SQ.FT.
TOTAL _____, _____ SQ.FT.
11. INCLUDED WITH APPLICATION: [] SITE OR PLOT PLAN
[] BUILDING PLANS

NOTICE

PLEASE READ BEFORE SIGNING

48 HOUR MINIMUM REVIEW PERIOD BEGINS AT 9:00 A.M.
ON THE NEXT WORKING DAY AFTER RECEIPT OF
THIS APPLICATION. NO WORK SHALL BE PERFORMED, NOR
ANY FEE ACCEPTED UNTIL PERMIT HAS BEEN ISSUED.

12. APPLICANT SIGNATURE _____

ONE AND TWO FAMILY DWELLINGS

Prior to issuance of a Building Permit, the following items should be submitted in the office of the Building Inspector with an Application for Building Permit. After receiving the necessary items, a review period consisting of 48 hours minimum will be necessary for the staff to review the application.

1. A site plan containing the following;
 - (a) All lot lines and lot dimensions
 - (b) All existing and proposed buildings
 - (c) Distances between lot lines and buildings (existing and proposed)
 - (d) Distances between buildings
2. A floor plan of the building containing the following:
 - (a) All exterior walls and dimensions
 - (b) All interior partitions
 - (c) Location of all plumbing fixtures, hvac units and electrical appliances
3. Engineered drainage plans required for two (duplex) family dwellings.

Note: A site plan is not required for remodeling where there will be no change in the exterior walls or roof line.