

CERTIFICATE OF OCCUPANCY APPLICATION
CITY OF STEPHENVILLE

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COMPLETE NUMBERED SPACES ONLY:

Fee : \$25.00
(Check One)

1. Change of Ownership Change of Tenant
2. Date _____
3. Business Name _____
4. Property Address _____
5. Mailing Address _____
6. Building or Property Owner _____
7. Proposed Use of Building _____
8. Previous Use of Building _____
9. If this is an existing business moving to a new location, give previous address

10. Phone Numbers : On Premises _____ Emergency _____
11. Applicant Name (Print) _____

NOTICE: Please read before signing:

Location address must be posted on premises and be legible from street. Plumbing, Electrical, and Mechanical work listed for repair must be performed by licensed, qualified personnel. All wall, free standing, and portable signs must have a permit. No change is to be made on this building, or in the use of this building or premises, which is inconsistent with the information provided on this occupancy application.

12. Applicant Signature _____

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CITY OF STEPHENVILLE VERIFICATION:

Zoning District _____

The above described building and premises, having been duly inspected and found to comply with the provisions of the Zoning, Building, Fire, Water, and Sanitation Ordinances, is hereby released for occupancy as applied for above.

Building Official

Inspection Date

Fire Marshal

Inspection Date