

**2012 47<sup>th</sup> Annual**  
**Stephenville Arts, Crafts and Gift Show**  
**November 2-3, 2012**

Sponsored by  
Stephenville Parks & Recreation Department & Stephenville Zonta Club

**Exhibitor and Show Regulations**

Show Location:	Recreation Hall	378 W. Long Street, Stephenville, Texas, 76401
Set-Up Times:	Thursday, November 1st	7:00am - 10:00am ( <b>must be present by 10:00am</b> )
Show Times:	Friday, November 2nd	11:00am - 6:00pm (overnight security provided)
	Saturday, November 3rd	9:00am – 5:00pm
Booth Fees:	\$30.00 per space	Recreation Hall
	\$50.00 per space	Covered Outdoor Pavilion ( <b>exhibitor supplies all display equipment</b> )
Contact:	Shawnn Thompson City of Stephenville	(254) 918-1292 (254) 918-1207 fax

**The City of Stephenville Parks and Recreation and the Zonta Club are NOT liable for any loss or damage that may occur during this event.**

- **The City of Stephenville Parks and Recreation Department reserves the right to refuse any item(s) deemed inappropriate for the Arts, Crafts and Gift Show.**
- **Exhibitors must participate ALL days of show (NO exceptions).**
- **Baked goods may be sold, but must be packaged in multi-serving portions (Not for consumption on the premises). Individually wrapped items such as cookies or candies are not to be sold.**
- **Gym floor booths have one table (6' X 30") furnished and a chair. DO NOT bring additional tables for your gym booth set up. Display racks, shelves, etc., must be furnished by exhibitors and are not to exceed four (4) feet above tabletop.**
- **Small Pavilion exhibitors must provide their own tables, chairs and set up (10' X 10' spaces).**
- **The Stephenville Parks and Recreation Department and the Zonta Club assume no responsibility for collecting sales fees or collecting or paying sales tax. For state requirements call 325-695-4323.**
- **Refunds and cancellations - Please notify Shawnn Thompson, 254-918-1292 as soon as possible, if you are unable to attend the show. Refunds on cancelled booths will be made until October 1, 2012. NO REFUNDS AFTER THAT DATE. Exhibitors that cancel by the October 1, 2012 deadline will receive a full refund.**