

MINUTES OF REGULAR BUSINESS MEETING
City of Stephenville - City Council
Tuesday, July 6, 2010, 5:30 P.M.

The City Council of the City of Stephenville, Texas, convened on July 6, 2010, at 5:30 p.m., in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

Mayor Pro-Tem	:	Malcolm Cross
Council members	:	Joe E. Cude Don Zelman Russ McDanel Alan Nash Alan Nix Martha Cashon Scott Evans
Absent	:	Nancy A. Hunter
Others Attending	:	Mark A. Kaiser, City Administrator Randy Thomas, City Attorney Cindy L. Stafford, City Secretary

I. Call to Order.

The meeting of the Stephenville City Council was called to order at 5:30 p.m. on Tuesday, July 6, 2010, by Mayor Pro-Tem Cross.

II. Citizens' General Discussion.

No one wished to address the council.

III. Specialized Billing & Collection Systems of Texas, Annual Report; Bruce Glover

Bruce Glover presented the annual report stating that in 2009 there was a slight increase in the call volume of EMS runs. The number of calls billed in 2007 was 1,027; 2008, 1,016; and 2009, 1087. This increase resulted in an increase of about \$28,000. MOTION by Alan Nix, second by Russ McDanel, to accept the report. MOTION CARRIED by unanimous vote.

IV. Community Development Annual Report—Betty Chew, Director

Community Development includes planning, inspections, code enforcement, and stormwater drainage. Current population as of January 1, 2010 is 18,150, and confirmation has been received that the Census Bureau has completed Stephenville and Erath County population counts.

PLANNING

Plats and Re-plats: Four plats approved—Caporal Addition, 2 industrial lots; Doss Addition Phase 4, 3 commercial lots; Lakewood Estates Subdivision, 31 residential lots; Elk Ridge Estates Phase 2, 15 residential lots. Thirteen replats were submitted during the year.

BUILDING PERMITS

Building Permits: Permits issued totaling \$13.7 million for 47 permits, include 35 for new residential construction (\$5.4 million). Average home valuation is \$150,000 per structure.

INSPECTIONS

Food Service Inspections: One hundred nineteen (119) food service inspections were performed last year. The average score for these inspections was a 95% rating.

Back Flow Inspections: Eight hundred twenty-one (821) back flow inspections were performed last year.

Certificate of Occupancy: Ninety-four (94) certificates were issued.

CODE ENFORCEMENT

Violations & Corrective Action: Eight hundred eighty-three (883) total violations with 547 corrected by the property owner and 336 corrected by city contractors. Over \$21,000 was spent by the city to correct nuisances.

Demolition: Two substandard structures were demolished in 2009 at a cost of \$5,500. Bids were opened last week for demolition of four more structures that will be removed within the next month or two.

STORMWATER UTILITY DISTRICT

Utility Fee: Annual revenue in 2009 was almost \$580,000.

Improvements: The Methodist Branch drainage area is basically complete.

MOTION by Martha Cashon, second by Joe Cude to accept the report. MOTION CARRIED by unanimous vote.

V. PLANNING AND ZONING COMMISSION—PUBLIC HEARING

A. Consider a request for a PD “Planned Development District” classification for a 2.46 acre tract of land situated in the John Blair Survey, located on Sully Court

Betty Chew explained that this is the second phase of One Garden Place development and will complete the Sully Court project which began in 1996. Sully Court will extend to the north and connect to Maple Lane, and 22 additional zero-lot lines will be added to this development.

Mayor Pro-Tem Cross opened a public hearing.

Speaking in favor of request: No one.

Speaking in opposition of request: No one.

Mayor Pro-Tem Cross closed the public hearing.

B. Consider adopting Ordinance No. 2010-___ approving a PD “Planned Development District” classification for a 2.46 acre tract of land situated in the John Blair Survey, located on Sully Court

MOTION by Russ McDanel, second by Don Zelman, to adopt Ordinance No. 2010-09. MOTION CARRIED by unanimous vote.

C. Discuss naming of street for County Road 257 within city limits of Stephenville

Betty Chew explained that this street was made a part of the city by recent annexation. This street carries a county road number, and the Planning and Zoning Commission recommend that it be changed to Peach Orchard Road. Changing the name will assist the City of Stephenville public safety dispatch to determine the jurisdictional boundary of the city and the county.

Rita Freels addressed the council stating that she has lived on this road for 30 years, and the road had been referred to as Peach Orchard Road that entire time and even longer.

MOTION by Scott Evans, second by Martha Cashon, to change the name of County Road 257 to Peach Orchard Road. MOTION CARRIED by the following vote:

Ayes: Council members Cude, Zelman, Nash, Nix, Cashon, and Evans.

Nays: Council member McDanel and Mayor Pro-Tem Cross.

VI. Consider approval of appointments to Board of Adjustment

MOTION by Joe Cude, second by Martha Cashon, to elect Elizabeth Baxter and Perry Elliott as members of the Board of Adjustment and Harvey Haynes to be elected as an alternate to the board. MOTION CARRIED by unanimous vote.

VII. CONSENT AGENDA

Council member Cude asked that Items C. and E. be removed, and Alan Nash, asked to remove Item B.

MOTION by Russ McDanel, second by Alan Nix, to approve Items A. and D. of the consent agenda. MOTION CARRIED by unanimous vote.

Alan Nash wanted to call special attention to this grant, which will fund collections of children’s books in Spanish and bilingual English/Spanish and also for literacy and promotional programming. The library will receive 500 to 600 Spanish and bilingual books targeted for children, third grade and under. MOTION by Alan Nash, second by Russ McDanel, to approve Item B. MOTION CARRIED by unanimous vote.

Following clarification of the change order, MOTION was made by Joe Cude, with a second by Alan Nash, to approve Item C. MOTION CARRIED by unanimous vote.

Kaiser explained that an interlocal agreement was previously approved for equipment, and this agreement covers personnel. MOTION by Joe Cude, second by Don Zelman, to approve Item E. MOTION CARRIED by unanimous vote.

A. Approve minutes of the Regular Council Meeting on June 1, 2010

B. Robert and Ruby Priddy Charitable Trust Library Grant

C. Change Order No. 2 on 2009 Street Project

D. Acceptance of Lakewood Estates Subdivision Phase I

E. North Central Texas Council of Governments Interlocal Agreement

VIII. Comments by City Administrator

- Recognized all city employees for their diligent work on current projects and activities.
- Annual Water Drinking Report has been sent to all water customers.
- Bosque River Trail will be completed soon, probably by the end of this month.

IX. Comments by Council Members

Don Zelman said that as chairman of the Public Health and Safety Committee, he wished to express his appreciation to Roy Halsell for his hard work and dedication as Police Chief.

Alan Nash paid tribute to Charles Riggins who died on July 1st. Riggins served on the city council for 26 years.

Alan Nix thanked Doug Montgomery of Texstar Ford for their support of many activities with the city, co-sponsoring concerts in the park, and furnishing vehicles for the Fourth of July parade for the mayor and council members.

Mayor Pro-Tem Cross specifically thanked Drew Wells, Traci Riggs, and Shawna Glasgow for their work on the parade and the various Fourth of July activities.

X. EXECUTIVE SESSION. At 6:52, Mayor Pro-Tem Cross recessed the open portion of the meeting, and council went into executive session in compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with Sec. 551.074 Personnel Matters (a)(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee—Confirmation of Police Chief Appointment

Council reconvened in open session at 7:40 p.m.

XI. Action taken on matters discussed in Executive Session (if necessary)

MOTION by Alan Nash, second by Alan Nix, to confirm the appointment of Patrick Bridges as Stephenville Police Chief. MOTION CARRIED by unanimous roll call vote.

XII. Adjourn

MOTION by Alan Nix, second by Russ McDanel, to adjourn the meeting. MOTION CARRIED at 7:43 p.m.

Nancy A. Hunter, Mayor

ATTEST:

Cindy L. Stafford, City Secretary