

MINUTES OF REGULAR BUSINESS MEETING
 City of Stephenville - City Council
TUESDAY, MARCH 1, 2005– 5:30 P.M.

The City Council of the City of Stephenville, Texas, convened on March 1, 2005, at 5:30 p.m., in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

Mayor	:	Rusty Jergins
Mayor Pro-Tem	:	Joe E. Cude
Council members	:	Ed Horton
		Malcolm L. Cross
		Andrew Johnson
		Bill Corbin
		Todd McEvoy
		Robert W. Burns
		Barry Ratliff
Others Attending	:	Mark A. Kaiser, City Administrator
		Randy Thomas, City Attorney
		Cindy L. Stafford, City Secretary

I. CALL TO ORDER

The meeting of the Stephenville City Council was called to order at 5:30 p.m. on Tuesday, March 1, 2005, by Mayor Rusty Jergins, who declared a quorum present.

II. CITIZENS' GENERAL DISCUSSION

No one wished to address the council.

III. ANNUAL REPORT OF THE STEPHENVILLE MUSEUM—Gene Williams, Treasurer

Gene Williams, Treasurer of the Stephenville Museum Board of Directors, presented the budget for 2005 as follows:

<u>Income</u>	
Donations	4,000.00
Interest Income	700.00
Rental	6,000.00
Sales	300.00
Hotel Motel Tax	<u>18,000.00</u>
Total Income	29,000.00

<u>Expense</u>	
Advertising	300.00
Education	-0-
Equipment	-0-
Labor/Salaries	15,400.00
Maintenance/Repair	7,900.00
Miscellaneous	-0-
Special Events	1,500.00
Payroll Taxes	1,180.00
Operating	-0-
Office Supplies	1,220.00
Legal and Accounting	1,425.00
Dues/Subscriptions	<u>75.00</u>
Total Expenses	29,000.00

MOTION by Robert Burns, second by Todd McEvoy, to accept and approve the 2005 budget for the Stephenville Museum. MOTION CARRIED by unanimous vote.

IV. ANNUAL REPORT FROM THE FIRE DEPARTMENT, Jimmy Chew, Fire Chief

Fire Chief Jimmy Chew reported that the Stephenville Fire Department currently has 24 fire fighters assigned to three shifts of eight each, with a minimum of six on staff, plus a Fire Chief and Fire Marshal. All fire fighters and the Fire Chief are cross-trained as Emergency Medical Technicians or Paramedics. The department operates two fire stations served by three ambulances, one rescue truck, one 75-foot ladder with 1500 GPM pump, two 1250 GPM pumper trucks, four booster trucks and one pickup assigned to the Fire Marshal.

Chew gave the activity report of the Stephenville Fire Department, which covered the last three years. This report reflects the first full year of service confined only to the city limits. The number of runs in both fire and EMS have decreased, although not as much as anticipated. Operational costs have decreased more than was expected with EMS costs going down \$30,000 and fire costs, \$25,000. Chew said that he was proud to report that the number of fire training hours almost doubled and EMS has increased almost five-fold. As a result of having more time to devote exclusively to the city, the department has been able to conduct pre-fire planning, which was never accomplished in the past. Also, the department is more visible in the community.

V. LIBRARY ADVISORY BOARD REPORT

Drew Wells, Director of Community Services, reported that in July 2000, a study was conducted by the North Texas Regional Library System, which was a building assessment reviewing the current library facility and programs. It also addressed

factors to be considered in planning a new library. In January of this year, the council directed the Library Advisory Board to update that building assessment and consider the feasibility of using the Stephenville Funeral Home property as a library. The board has done that. Members of the Library Advisory Board—Patricia Maxey, Robert Walker, Margie Derrick, Eloise Horak, Gene Oliver, Janis Petronis—made a power point presentation concerning this updated study, copy of which is attached hereto and made a part hereof.

A. Update the 2000 Stephenville Public Library Building Assessment

B. Determination of the Suitability of the Stephenville Funeral Home Property as a Library

MOTION by Joe Cude, second by Andrew Johnson, to accept the report as presented and refer this matter to the Planning and Development Committee. MOTION CARRIED by unanimous vote.

VI. WATER PLANNING COMMITTEE REPORT

A. Consider Approval of Waterline Replacement Program

MOTION by Ed Horton, second by Robert Burns, to approve the waterline replacement program, which provides for a \$200,000 budget amount and the project location of Race Street from Sloan to North Collins, and Vanderbilt Street from Race to Paddock, and an alternate bid for Donna Street from Sloan to Columbia. MOTION CARRIED by unanimous vote.

B. Consider Approval of Change Order for the Phosphorous Removal Report

Rice Inspection, Inc. has submitted an amendment to its contract for construction inspection services on the Phosphorous Removal Project at the city's wastewater treatment plant to extend construction inspection services from four to seven months and to increase the total maximum fee not-to-be exceed by \$27,210 to \$63,490.

MOTION by Ed Horton, second by Joe Cude, to approve the change order to the contract with Rice Inspection, Inc. MOTION CARRIED by unanimous vote.

C. Update Surface Water Project

No action was taken on the matter as the committee heard a status report from HDR Engineering, Inc.

D. Utility Profile

Ed Horton reported that this profile is a requirement of the federal government in compliance for final emergency response plan. Notification from TRC Security has been filed.

VII. FINANCE COMMITTEE REPORT

A. Audit Report

Bill Corbin reported that the committee reviewed the annual audit and accepted it as presented.

B. Consider Approval of Contract with Credit Systems International, Inc. for Delinquent Utility Billing Collections

MOTION by Bill Corbin, second by Todd McEvoy, to cancel the existing contract with MSB and approve the contract with Credit Systems International, Inc., which is attached. MOTION CARRIED by unanimous vote.

C. EMS Fee Schedule

Corbin reported that the current rate structure will remain in place; therefore, no action was taken.

VIII. NOMINATIONS COMMITTEE REPORT—Legislative Agenda

Malcolm Cross reported that Mark Kaiser, Andrew Johnson, and Joe Cude had attended a legislative briefing session sponsored by Texas Municipal League. The three also visited with Senator Troy Fraser and Representative Sid Miller concerning legislation affecting the City of Stephenville, specifically storm water drainage.

IX. CONSENT AGENDA

Joe Cude requested that Item C. be removed from the consent agenda.

A. Approval of Minutes of Regular Council Meeting on February 1, 2005

B. Approval of Minutes of Special Council Meeting on February 15, 2005

MOTION by Joe Cude, second by Bill Corbin, to approve Items A. and B. of the consent agenda. MOTION CARRIED by unanimous roll call vote.

C. Approve Interlocal Agreement with City of Belton

Mark Kaiser explained that the City of Belton desires to acquire the same type ambulance that Stephenville recently acquired through its bid procedure. In order for Belton to do this, an interlocal agreement between the two cities must be executed whereby City of Belton accepts Stephenville's purchasing procedures.

MOTION by Andrew Johnson, second by Joe Cude, to approve Item C., Interlocal Agreement. MOTION CARRIED by unanimous roll call vote.

X. COMMENTS BY CITY ADMINISTRATOR

Kaiser reported that the city's solid waste collection contractor, IESI, has received the new trucks that will enable them to collect large, bulky items placed at curbside.

Kaiser recognized and applauded the response of the Stephenville Fire Department to the fire at 2108 West Washington, which was the first commercial fire of its size to occur in Stephenville in several years.

XI. COMMENTS BY COUNCIL MEMBERS

Todd McEvoy asked for an update of the placement of new speed limit signs on US 67/377 west of Stephenville. Kaiser indicated that this job is the responsibility of Texas Department of Transportation, and they advise it is on their project list to accomplish.

XII. ADJOURN

MOTION by Todd McEvoy, second by Andrew Johnson, to adjourn the meeting. MOTION CARRIED by unanimous vote at 7:13 p.m.

Russell E. Jergins, Mayor

ATTEST:

Cindy L. Stafford, City Secretary