

**NOTICE OF JOB ANNOUNCEMENT
CITY OF STEPHENVILLE**

POSTING DATE: February 3, 2012 **DEPARTMENT:** Police

JOB TITLE/CODE: **PART TIME DISPATCHER**

STARTING SALARY: \$13.41/hr.

BRIEF DESCRIPTION AND QUALIFICATIONS:

The **City of Stephenville Police Department** is currently accepting applications for the position of **PART TIME DISPATCHER**. Applicants must be available to work days, evenings, nights, weekends and holidays as may be scheduled. A high school diploma or GED is required. Applicants must be 18 years of age or older and obtain a valid driver's license. Must pass a security/criminal history background check. The ability to operate emergency communication systems including telephone, radio, teletype, computer, etc. is required. This position pages/dispatches public safety and City personnel, monitors radio channels and responds appropriately. Candidates must be able to work effectively under pressure and in high stress situations. Experience in this field is preferred.

CLOSING DATE: Open until filled. Position may close without notice.

CONTACT: Applications are available at City Hall, 298 W. Washington, Stephenville, TX 76401, or on-line at www.ci.stephenville.tx.us . Applications will be accepted until position is filled.